

FILED FOR RECORD
IN MY OFFICE
AT 2:20 O'CLOCK P M.

FEB 09 2017

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY T. Endsley DEPUTY

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN.

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 13TH DAY OF FEBRUARY, 2017, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER

OPEN MEETING

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record an increase in salary to \$14.50 per hour for Clarissa Monreal, part-time Deputy Clerk with the Panola County Tax Office, effective February 20, 2017.
- b. To record the retirement of Linda Pope, a Civil Sergeant with the Panola

County Sheriff's Department effective January 30, 2017.

- c. To record a change in status of employment for Denise Gray from Patrol Deputy to Civil Sergeant with the Panola County Sheriff's Department effective February 4, 2017 at the rate of \$20.86 per hour.
- d. To record a change in status of employment for Timothy Windham from Detention Corporal to Patrol Deputy with the Panola County Sheriff's Department effective February 4, 2017 at the rate of \$20.86 per hour.
- e. To record a change in status of employment for Calahan Malone from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective February 4, 2017 at the rate of \$16.59 per hour.
- f. To ratify and record a title change from Civil Sergeant to Civil Process Deputy for the Panola County Sheriff's Department effective February 18, 2017.
- g. To record the employment of Josh Helms as a Detention Officer with the Panola County Sheriff's Department effective February 18, 2017 at the rate of \$15.08 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Pierce Construction to place a 2" and 8" line within the right-of-way of Panola County Road #463

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of January, 2017.
- b. To record Statement of Officer and Oath of Office forms for Panola County Sheriff's Department Reserve Deputy Mitsy Owens.
- c. To record Racial Profiling Report for Fiscal Year 2016 for Panola County Constable, Precincts #1 and #4, Bryan Murff.
- d. To record The Ohio Casualty Insurance Company Certificate for Panola County Treasurer Chief Deputy Abby Booker
- e. To record 2016 Certificate of Completion from the County & District Clerks' Association of Texas for completing 20 hours of Continuing Education for Panola County District Clerk Debra Johnson
- f. To record 2016 Certificate of Completion from the Texas District Court Alliance 2016 Workshop for completing 16.5 hours for Panola County District Clerk Debra Johnson.
- g. To record The Certificate of Compliance for the Panola County Jail regarding Jail Inspection.

- h To record revised Rules of the Panola County District Clerk's Office.
- i To approve and record Panola County Treasurer's Third Quarter Report for Fiscal Year 2016
- j. To authorize the County Auditor to advertise for Request for Proposals for a Justice of the Peace Courts #1 and #2 combined Court Management System. Request for Proposals will be available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Deadline for proposals is Monday, April 10, 2017 at 9:00 o'clock a.m.
- k. To record copy of Panola County Juvenile Probation Department proposed Budget Amendment #1 for Fiscal Year 2017; and to record written statement containing date, time and place said proposed budget amendment will be finalized and adopted.
- l. To approve and record Transfer of Service-Billing Responsibilities from Verizon Wireless with regards to cell phone used by Linda Pope a Civil Sergeant with the Panola County Sheriff's Office, effective January 30, 2017.
- m. To approve and record 2016 Budget Amendment No. 19.
- n. To approve and record 2017 Budget Amendment No 3.
- o. To record copy of Panola County Community Supervision and Corrections Departments Minutes of Meeting held October 25, 2016; Panola County CSCD Proposed FY-2018 Adult Drug Court Grant application for FY-2018; Panola County CSCD Proposed FY-2018 Adult Drug Court Grant budget, Panola County CSCD Proposed FY-2017 Program #13 Sex Offender Budget adjustment #1; and to record written statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval.
- p To record 2016 Certificate of Membership from the Texas Association of Counties for completing Investment Education for Panola County Treasurer Joni Reed.

REQUESTS FOR CONFERENCE ATTENDANCE

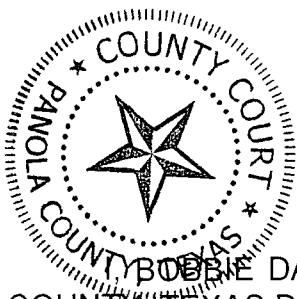
- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Judge LeeAnn Jones, Panola County Commissioner, Precinct #1 Ronnie LaGrone; Panola County Commissioner, Precinct #2 John Gradberg, Panola County Commissioner, Precinct #4 Dale LaGrone; PCSD Jail Administrator Tina McMullen, PCSD Deputy Denise Gray, PCSD Deputy Richard Mojica, Panola County Constable, Precincts #2 & #3 Mitch Norton; Panola County Deputy Constable, Precincts #2 & #3 Charles Blue; Panola County 1st Assistant Auditor Jennifer Stacy; and Panola County Justice of the Peace Pct #1 & #4, David A. Gray.

5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To receive status report from DCP employees with regards to recent gas pipeline explosion at Panola County Airport-Sharpe Field.
7. To receive status report on delinquent taxes from Tab Beall with Perdue Brandon Fielder Collins & Mott LLP.
8. To open sealed proposals for an Automated Ad Valorem Tax Collection System for the Panola County Tax Assessor-Collector. Proposals may be awarded at a future meeting of the court
9. To discuss and act upon approving form for bids solicited for the purchase of items of food for the Panola County Detention Center.
10. To discuss and act upon approving posting a Petition to close Panola County Road #3067.
11. To discuss and act upon approving the employment of Mark Essery as a Truck Driver with the Panola County Road and Bridge Department, Precinct #4, effective upon successful completion of CDL physical and drug test at the rate of \$16 57 per hour.
12. To discuss and act upon approving a quote based on TXMAS Contract No. TXMAS-13-36010 from Kofile Technologies Inc DBA Kofile Preservation, Inc for pre-preservation and archival digitization of Historical District Clerk's Case Files; and to authorize approval of purchase through state TX SmartBuy system and authorize expenditures from the General Fund 2017 Budget, account #100-450-54361, Records Management Fund 2017 Budget, account #160-660-54363, Court Records Preservation Fund 2017 Budget, account #165-660-54061, and District Clerk Records Management & Preservation Fund 2017 Budget, account #168-660-54361.
13. To discuss and act upon approving a Proposed Election Agreement between the Gary ISD and Panola County to hold an Election in May, 2017.
14. To appoint Jim Stevens, Pastor Carl Anderson, Ms. Fatha Burchette, Sharon Ivey, and Steven Hill to the Sexually Oriented Business Order, Permit and License Appeal Board for a one year term commencing February 27, 2017 and ending February 27, 2018.
15. To discuss and act upon approving a proposal to Meadowbrook Funeral Home for the cremation of a Panola County resident.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 9TH DAY OF FEBRUARY, 2017 AT 2:20 O'CLOCK P.M.

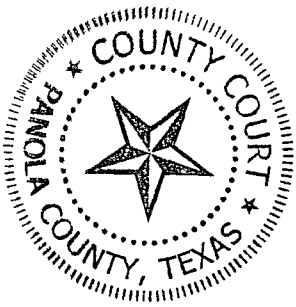
Bobbie Davis, County Clerk
BOBBIE DAVIS, COUNTY CLERK



PANOLA COUNTY, TEXAS

By: *Teresa Endley*, Deputy

BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 9TH DAY OF FEBRUARY, 2017 AT 2:20 O'CLOCK P M



Bobbie Davis County Clerk
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: *Teresa Endley*, Deputy